Academic Policy Council Minutes
November 15, 2017
HPNP Room 2209
11:00 a.m.

Attendees
Mary Kay Carodine, Angel Kwolek-Folland, Susan Schaffer, Sue Alvers, Lauren Solberg, Chris Hass, Hans van Oostrom, Allison Reynolds, Angela Lindner and Patricia Sohn (via phone)

Call to Order
Susan Schaffer, Chair, called the meeting to order at 11:00 a.m. and the October minutes were approved.

Hans van Oostrom volunteered to attend the Evaluations Subcommittee meeting for Susan Schaffer who cannot attend.

Faculty Options for Student Incivility – Mary Kay Carodine, Assistant VP for Student Affairs
- Mary Kay Caroldine reported on what the university has in place for student incivility
  - [Helping Student in Distress Resource](#) Information which includes FAQs on disruptive or disturbing students.
  - Suggestion: Add definition on classroom behavior to syllabus
  - Outside the classroom, students have a right to say what they wish.
  - Faculty can ask the student to leave the classroom. If they do ask a student to leave, faculty should report this to their chair.
- Patricia Sohn stated that she states her expectations of students in her classroom.
- Suggestions on what "not" to do.
  - Do not touch the student
  - Do not take student's cell phone
  - Do not block the door.
- Angel Kwolek-Folland and Angela Lindner offered to write a draft on practicalities and academic expectations for APC to review.

UCC report – Hans van Oostrom, Chair UCC
- The UCC is revising its responsibilities and is unclear about approving 5000 level courses. The committee is continuing to discuss.

Course Evaluation Vendor presentations
- After discussion about the three vendor presentations, most of the council members favored EvaluationKit.

[Report on Committee on Committee meeting](#) – Chris Hass
- Chris Hass explained to the Committee on Committees the current APC responsibilities along with current and future initiatives.

Status of Coding Resolution
The resolution in opposition to legislation allowing two credits of computer code courses to substitute for a foreign language study will be presented as an information item at Faculty Senate meeting tomorrow.

Request for Future initiatives – Angela Lindner
- For December 2017 – Proposed changes to the academic calendar. Will ask Steve Pritz, Registrar to attend the APC meeting
- UF Quest Feedback – January 2018
- Syllabus Policy and how to make it work –January 2018
- Finalize the 12-Day rule

The council adjourned the meeting at 12:26 p.m.